

ATTENTION ATTENTION ATTENTION

CONTRACTOR ATTENTION IS DIRECTED TO THE FOLLOWING SECTION OF THE AGENCY OF TRANSPORTATION'S POLICIES AND PROCEDURES ON PREQUALIFICATION:

5.02 TIME LIMITATION FOR SUBMITTING REQUEST FOR CONTRACT SPECIFIC PREQUALIFICATION

- A) Deadline for Consideration. A request for Contract Specific Prequalification, in the form of a fully completed Request for Proposal, must be received by the Administrator by 12:00 Noon of the seventh (7th) working day (Wednesday of the week before the date or adjusted date set for bid opening if such date is a Friday) prior to the day set for opening of bids for the contract on which the contractor is requesting to bid; failure to do so will result in the request not being considered.
- B) Exception to Deadline. With the approval of the Committee, the Chief of Contract Administration may grant an exception to the provision in subparagraph A) above if, in the Committee's judgment, it is in the best interest of the State and adequate time is available to complete the Contract Specific Prequalification process.
- C) Entities Without Annual Prequalification Status. Entities that do not have current Annual Prequalification Status for whatever reason, including those seeking Annual Prequalification for the first time and contractors whose annual renewal period has expired, will not be issued an unconditional proposal form or allowed to bid on a contract. Except as provided in (D) below, this requirement may not be waived.
- D) Partial Exception to (C) above. A Contractor that is beyond its annual renewal period may be issued a Proposal Subject to Annual Prequalification if the contractor's expired ratings and work classifications would have allowed the contractor to bid on the contract if they were still in effect; such a contractor will be allowed to bid only if it has successfully renewed its Annual Prequalification status by the time of the bid opening.

PLEASE NOTE THAT DUE TO THE ANTICIPATED VOLUME OF UPCOMING ADVERTISED PROJECTS AND THE RESULTING NUMBER OF CONTRACTORS REQUESTING TO BID, UNTIL FURTHER NOTICE, THE POTENTIAL EXCEPTION PROVIDED IN PART B) WILL NOT BE CONSIDERED BY THE PREQUALIFICATION COMMITTEE.

REQUESTS FOR BIDDABLE PROPOSALS MUST BE RECEIVED AS INDICATED IN PART A) BY NOON ON THE 7TH WORKING DAY PRIOR TO THE BID (ORDINARILY WEDNESDAY.) LATE REQUESTS WILL BE RETURNED. PLEASE WATCH FOR ADVERTISEMENTS AND MAKE REQUESTS EARLY.